



Student Withdrawal Form

Records will not be released to a new school until this form has been fully completed and returned to Lansing Catholic High School's main office. All obligations to Lansing Catholic High School, including financial, must also be taken care of before records can be sent.

Student's Full Name: _____

Current Grade Level: _____ Date Withdrawal is Effective: _____

Reason for Withdrawal: _____

Permission to Release Records

I authorize Lansing Catholic High School to release my student's records to:

New School Name: _____

Full Address of New School: _____

Please note that the new school will also be required to send an official records request for Lansing Catholic High School to send the student's permanent records file.

Parent/Guardian Signature: _____ Date: _____

Forwarding Address (if family is moving): _____
